

BUSINESS PROCEDURES



Island Catholic Schools

INSURANCE

715

Rationale

It is the responsibility of the Board of Directors to ensure the assets of the Society are protected and insured adequately.

Policy

All schools within Island Catholic Schools will, at a minimum, maintain insurance coverage on their building and carry liability insurance.

The school contents insurance will be set by the Finance Officer for the Board of Directors.

The amount of the premium for each school will be billed upon receipt from the insurance provider.

Reference:	Approved
	Date Approved: April 1998
Cross-reference:	Date(s) Revised: January 2004