



Rationale

The recognition of long-serving employees provides an opportunity to publicly acknowledge individuals for their dedication to Catholic schools in the Diocese.

Policy

The Board of Directors believes in the value of recognizing meritorious and dedicated service to the CISDV. Therefore, the Board of Directors deems it appropriate to honor retiring and long-service employees.

Regulation

Long-serving employees shall be recognized by the Superintendent and CISDV Board of Directors in accordance with the following:

- 10 years A certificate of recognition and gift card value of \$100.
- 20 years A certificate of recognition and gift card value of \$200.
- 30 years A certificate of recognition and gift card value of \$300.
- 40 years A certificate of recognition and gift card value of \$400.

The Superintendent and CISDV Board of Directors will provide a retirement gift for retiring employees who have had a minimum of ten (10) years of service with CISDV.

At the Local School Council level, retirement for staff with a minimum of ten (10) years of service may be given a gift. Cost not to exceed ten (10) dollars per year of service.

Presentation to be made a public event (i.e. Annual Public Meeting, Awards Night, Conference, Year-end School Event).

Reference:	Approved
	Date Approved: June 1994
Cross-reference:	Date(s) Revised: May 25, 2021