

ADMINISTRATION



Island Catholic Schools

DELEGATION OF PRINCIPAL AUTHORITY

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Rationale

While the Principal is the authority within the school there are times when the Principal is not in the building and it is necessary to clarify who has the authority in the event of emergencies.

Policy

In all schools under the jurisdiction of the Catholic Independent Schools, Diocese of Victoria, the order of authority is as follows:

- Principal, and in the event of absence, the Vice-Principal, and in the event of absence, or in schools without a Vice-Principal it will be:
- The teacher designated as Teacher-in-Charge
- The Teacher-in-Charge designation may be given to one teacher for the school year or appointed on an "as needs" basis by the Principal.
- In the absence of persons listed in #1 through #4 any other teacher in the school.
- Any other school employee.

Reference:	Approved
	Date Approved: June 1998
Cross-reference:	Date(s) Revised: September 2001